

# Employment Resources

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*In Baltimore County and Throughout the Maryland Region*



Baltimore County Department of Housing and Community  
Development  
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## **Tips to follow when applying for a position:**

- Dedicate time to research the organization and position that is of interest to you
- Read the job description carefully and completely
- Tailor your resume/cover letter to the job you are applying and ensure that your documents reflect your knowledge, skills and abilities that are applicable to the job
- Follow the instructions and fill out the application completely
- Check your application responses for errors such as misspelling, capitalization, grammar, etc.
- Review your social media profile - employers frequently search applicants' online presence
- Set up notifications in your email for responses after applying for positions
- Track your applications when applying for multiple jobs
- Organize callbacks in a spreadsheet or table
- Use an updated resume format with a professional name and email address

## **Tips for attaining a job without experience:**

- Use your network - talk to family, friends, teachers, community leaders, etc.
- Seek entry-level positions that will provide transferrable skills such as using computer software
- Identify your career goals
- Emphasize your education, community engagement and extracurricular activities
- Obtain letters of recommendation

***GOOD LUCK!***

# Employment/Training Opportunities

## **Baltimore County Government Jobs**

<https://www.baltimorecountymd.gov/departments/human-resources/jobs/index.html>

## **Baltimore County Public Schools**

<https://www.bcps.org/careers>

## **Baltimore County Economic and Workforce Development**

<https://www.baltimorecountymd.gov/departments/economic-development/>

## **City of Baltimore Recruitment**

<https://humanresources.baltimorecity.gov/employment>

## **Baltimore City—Mayor’s Office of Employment Development**

<https://moed.baltimorecity.gov/job-board>

**Maryland Workforce Exchange (for position listings statewide)** For more information click

<https://mwejobs.maryland.gov/vosnet/Default.aspx>

**State of Maryland positions that *do not* require a degree** click here

<https://jobapscloud.com/MD/>

## **US Federal Jobs - How To Apply for Federal Jobs**

<https://www.youtube.com/user/usajobsapp>

## **USA Jobs (Federal Government Listings)**

<https://www.usajobs.gov/>

## **Maryland Department Of Labor—Baltimore County Job Centers**

<https://www.dllr.state.md.us/county/baco/bacotrainprog.shtml>

### ***Education and Training Programs:***

Attend CCBC Tuition free. You can call 443-840-2222 or email [freetuition@ccbcmd.edu](mailto:freetuition@ccbcmd.edu)  
For more information click [Attend CCBC tuition free \(ccbcmd.edu\)](#)

## **UMBC Training Centers**

<https://www.umbctraining.com/>

## **North American Trade Schools**

<https://natradeschools.edu/>

## **All State Career Schools**

<https://www.allstatecareer.edu/>

## **Fortis Institute- Towson**

<https://www.fortis.edu/campuses/maryland/towson.html>

## **Maryland Educational Opportunity Center**

A community-based program that provides comprehensive information and counseling services to adults and youths interested in going to college or postsecondary training programs. <https://meoonline.com/>



# Job Search Resources

## Senior Employment Services

(Dept. of Aging)

<https://www.baltimorecountymd.gov/departments/aging/employment/>

## Baltimore County Career Center

<https://www.baltimorecountymd.gov/departments/economic-development/job-seekers/adult-job-seekers/job-center-locations>

## State of Maryland Job Resources

<https://www.maryland.gov/pages/jobs.aspx>

## Glassdoor

<https://www.glassdoor.com/index.htm>

## CareerBuilder

<https://careerbuilder.com/>

## Indeed

<https://www.indeed.com/>

## ZipRecruiter

<https://www.ziprecruiter.com/>

## SimplyHired

<https://www.simplyhired.com/>

## Amazon Careers

<https://www.amazon.jobs/en/>

## Amazon Work From Home

<https://hiring.amazon.com/job-opportunities/work-from-home-jobs#/>

## Amazon—Transitioning Veterans and Military Spouses

<https://www.amazon.jobs/en/military>

## AARP Job Search

<https://www.aarp.org/work/job-search/>

## Careers At Didlake

<https://www.didlake.org/careers-at-didlake/>

## Employment Agencies

## Robert Half Recruiters & Employment Agency

<https://www.roberthalf.com/us/en>

## Aerotek Staffing Agency

<https://www.aerotek.com/en/locations/united-states/maryland/baltimore>

## Mary Kraft HR Staffing Agency

<https://www.marykraft.com/>